



डॉ. (श्रीमती) रेनु बतरा  
संयुक्त सचिव

Dr. (Mrs.) Renu Batra  
Joint Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)  
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F. No. UGC/DEB/MIT/Pune/MAH/2013

August, 2015

To,

The Director,  
MIT School of Distance Education  
124, Ex-Service Men Colony  
Paud Road, Kothrud, Pune-411 038  
Maharashtra.

01 SEP 2015

**Sub : Continuation of recognition to MIT School of Distance Education, Pune, Maharashtra for offering programmes through Open & Distance Learning (ODL) Mode for academic year 2015-16 – reg.**

Sir,

1. Reference is invited to this office letter F.No. UGC/DEB/MIT/Pune/MAH/2013/7457-7461 dated 5th June, 2014 vide which University was given extension of recognition for the academic year 2014-15 .

In reply to this office letter No. F/12-2/2015 DEB III dated 29<sup>th</sup> May 2015, the reference received vide your letter No. MITSDE/UGC/2015-16/07072015 dated 07.07.2015 on the subject cited above, along with the affidavit in the prescribed format I am to inform you that the University Grants Commission (UGC) in its 505<sup>th</sup> meeting held on 22<sup>nd</sup> December, 2014 has taken a decision to maintain status quo for 2015-16 and accordingly the recognition/approval granted to your Institute vide the aforementioned letter would continue for the academic year 2015-16. Your Institute may continue to offer the 17 programmes through ODL mode (list attached) which were approved by the statutory body of your University and were offered during 2014-15 in accordance with approval conveyed by University Grants Commission vide letter referred above dated 5<sup>th</sup> June, 2014. (copy enclosed).

2. The Institute is advised not to offer any unapproved programme otherwise, the Institute will have the sole responsibility of the consequences arising out of it. The Institute shall compulsorily observe the following terms and conditions while offering the programmes through Open and Distance Learning mode during 2015-16 in accordance with the affidavit dated 06.07.2015 duly notarised and signed by, Dr. Mahesh Ramesh Deshpande, Director, MIT School of Distance Education, Maharashtra and submitted by the Executive Director MIT School of Distance Education, Maharashtra, vide letter No MITSDE/UGC/2015-16/07072015 dated 07.07.2015 mentioned above:



- i) The Institute shall offer only those programmes through open and distance mode which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the Apex regulatory bodies of the country.
- ii) It is the responsibility of the Institute to follow the norms prescribed by the concerned regulatory body/ies such as UGC/AICTE/NCTE, or any other and also seek its/their prior approval, wherever required, before offering any specific programme through distance mode.
- iii) The Institute shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.
- iv) The Nomenclature of all programmes shall be as per UGC/AICTE Regulations.
- v) No teacher education programmes shall be offered without prior approval of the NCTE.
- vi) The MHRD directions prohibiting B.E./B.Tech through Distance mode vide its letter dated 29.7.2009 shall be adhered to strictly (copy at UGC website).
- vii) Programmes in Engineering and Technology i.e. BE/B.Tech/Diploma courses in Medicine/Nursing/Physiotherapy etc. are not allowed through distance mode and University shall not offer the same.
- viii) The Institute shall refrain from offering such programmes that are not allowed to be offered through distance mode by respective Apex body/ies.
- ix) No on line programme leading to award of degree/certificate shall be offered by the Institute until a policy is framed and approved by UGC in this regard.
- x) The minimum duration of a programme offered through ODL mode should not be less than the minimum duration of similar programme offered through the regular mode.
- xi) The Institute shall run its Open and Distance Learning programmes in those subject/fields which are offered by it through regular mode only.
- xii) The Institute should have at least one full time faculty member exclusively for coordinating each programme at the headquarters.
- xiii) The eligibility conditions for admissions shall be as per norms of UGC/AICTE and other regulatory bodies.
- xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012 (CPP-II), dated 27<sup>th</sup> June, 2013, a copy of which is also posted in the UGC website [www.ugc.ac.in/deb/](http://www.ugc.ac.in/deb/).

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- xv) In respect of standalone Institutions (other than the Universities), the territorial jurisdiction will be headquarters.
- xvi) The programme in distance mode will not be offered through franchising arrangement and/or through any Private Institution/College.
3. Moreover, the Institute shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation, 2009.
4. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.
5. Your Institute is required to send a list of programmes (approved by the statutory bodies) and DEC/UGC that are on offer through distance mode during 2015-16, duly authenticated by the Registrar. It may also be noted that:
- i) If the institution fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.
- ii) In case any information, documentary evidence submitted/produced by the University/Institution is found to be false or fake at a later stage, the recognition of University/Institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career of the students enrolled.


Yours faithfully,

**Encl. – As above.**

  
(Renu Batra)  
Joint Secretary

**Copy to.**

1. The Executive Director, MIT School of Distance Learning, MAEER, Pune-411038, Maharashtra
2. The Principal Secretary, Technical and Higher Education Department, Govt. of Maharashtra, Mantralaya, Annexe Building, Mumbai, Maharashtra-400032.
3. The Member Secretary, All India Council for Technical Education (AICTE), 7<sup>th</sup> floor, Chanderlok building, Janpath, New Delhi – 110001.
4. The Joint Secretary (TEL), Department of Higher Education, MHRD, Govt. of India, Shastri Bhawan, New Delhi-110015.
5. ✓ Publication Officer (Web), UGC for updating website.
6. Guard File
7. Concerned file

  
(R.I.S. Bhardwaj)  
Section Officer



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THE PEOPLE  
UNIVERSITY

14207 - 14209

F.No.DEC/MIT/PUNE/MAH/2011/  
28<sup>st</sup> August, 2012

To

**The Director**  
MIT School of Distance Education  
Maharashtra Academy of Engineering and Educational Research (MAEER)  
MIT, S.No. 124, Paud Road, Pune - 411 038

**Sub: Recognition to MIT School of Distance Education for offering programmes through distance mode - reg.,**

Sir/Madam,

With reference to the application of your Institution seeking recognition of Distance Education Council for offering programmes through distance mode, an Expert Committee comprising nominees of UGC, AICTE and DEC visited your Institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Tripartite Committee. Recommendations of the Tripartite Committee were considered by the Distance Education Council in its 40<sup>th</sup> meeting. Based on the decision of the Distance Education Council, I am to convey that your Institution has been accorded recognition for offering programmes through distance mode as under:

**Programmes recognised for one academic year (for 2012-13)**

Sl. No.	Programme	Duration	Eligibility
1.	PG Diploma in Business Administration	2 years	Graduation
2.	PG Diploma in Energy Management	1 year	Graduation
3.	PG Diploma in Risk and Insurance Management	1 year	Graduation
4.	PG Diploma in Project Management	1 year	Graduation
5.	PG Diploma in Retail Management	1 Year	Graduation
6.	PG Diploma in Finance Management	1 year	Graduation
7.	PG Diploma in Information Technology	1 year	Graduation
8.	PG Diploma in Marketing Management	1 year	Graduation
9.	PG Diploma in Human Resource Management	1 year	Graduation
10.	PG Diploma in Operations Management	1 year	Graduation
11.	PG Diploma in Wealth Management	1 year	Graduation
12.	PG Diploma in Supply Chain Management	1 year	Graduation
13.	PG Diploma in Materials Management	1 year	Graduation
14.	PG Diploma in Infrastructure Management	1 year	Graduation
15.	PG Diploma in Telecom Management	1 year	Graduation
16.	Diploma in Retail Management	1 year	10 + 2 in any discipline
17.	Diploma in Business Administration	1 year	10 + 2 in any discipline

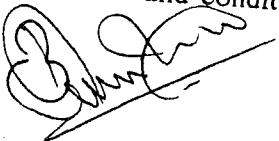
**A. The Institution should comply with the following recommendations of the Expert Committee within three months from the date of receipt of this letter:**

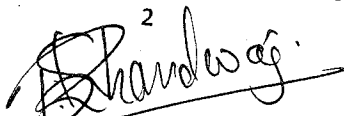
1. At least one Regular dedicated faculty for each programme should be appointed by the Institution.
2. Course writers, editors and Counsellors should be imparted training in distance education methodologies.
3. Credit structure to be modified and clearly spelt out at the proper place of SLM.
4. The Institution should ensure a proper balance between objective and descriptive evaluation system.
5. Admission should be conducted twice in a year so that semester could be well defined.
6. Regular examination should be conducted along with online examination.
7. Face to face counselling must be there along with e-counselling.

**B. Terms and Conditions:** The Institution should adhere to the following:

1. The Institution shall offer only above mentioned programmes through distance mode, which are approved by the Distance Education Council.
2. It is the responsibility of the Institution to follow the norms prescribed by the concerned regulatory body/ies, and also seek prior its/their approval, wherever required for any specific programme mentioned above.
3. The eligibility conditions will be as per UGC/AICTE/DEC norms and professional and technical programmes as per norms laid down by the AICTE. No admission to MBA, PGDM, & MCA programmes can be done without ensuring that the student has secured a valid score in the entrance test/examination for the purpose.
4. The minimum duration of a programme should be similar to the minimum duration of similar programmes offered through the regular mode.
5. The Institution should have at least one full time faculty member exclusively for coordinating each programme at the headquarters.
6. Nomenclature of all programmes offered through distance mode should be as per UGC/AICTE.
7. The Institution shall limit admission to maximum 60 seats per programme per study centre for management, computer & IT, & allied health sciences programmes, if any. For laboratory/practical work, the university can have a maximum of 30 students in a batch subject to maximum 60 students per study centre. The study centre shall be operated by the Institution itself.
8. The territorial jurisdiction for offering programmes through distance mode will be as per the decision of the Council taken in its 40<sup>th</sup> DEC Meeting. As per the decision taken in 40<sup>th</sup> meeting of the Distance Education Council, the territorial jurisdiction of your Institution will be Pune.
9. The study centres are academic facilitators for programme delivery. The University should not franchise the Study centres. The Study Centres should be operated by the University itself.
10. The Institution's management of the distance education programmes will be open for review and inspection by DEC. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.

It may be noted that before launching the programme/s, the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in the recognition letter. In case, the DEC does not



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receive the affidavit within 30 days from the date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is violating any norms, the recognition accorded to your Institution will be withdrawn without any notice.



Yours faithfully,



Director (DEC)

**Copy to:**

1. The Executive Director, MIT School of Distance Education, Pune
2. The Department of Higher Education, Govt. of Maharashtra, Maharashtra
3. Concerned file
4. Master file

